

**2012 Albany Visitors Association Photography Contest**  
**ENTRY FORM**

*Please Print*

**NAME:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**CITY:** \_\_\_\_\_ **STATE:** \_\_\_\_\_ **ZIP:** \_\_\_\_\_

**PHONE:** \_\_\_\_\_ **E-MAIL:** \_\_\_\_\_

**# SUBMITTED PHOTOS:** \_\_\_\_\_ **DATE ENTERED:** \_\_\_\_\_

	<i>Title of Photo</i>	<i>Category Entered</i>	<i>Office Use Only</i>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			

**2012 Albany Visitors Association Photography Contest**  
**ENTRY FORM (continued)**

**FOR STAFF USE ONLY**

Number of entries \_\_\_\_\_ at \$2.00 each is a total of \$ \_\_\_\_\_

Paid:

- Cash
- Check Number \_\_\_\_\_

Notes:

Staff check list:

Staff Initials

- |  |       |
|--|-------|
| 1) Labels on the back of all entries.....            | _____ |
| 2) Information complete.....                         | _____ |
| 3) Paid for entries.....                             | _____ |
| 4) Assigned entry numbers to each photo.....         | _____ |
| 5) Added entry number to photo.....                  | _____ |
| 6) Sorted photos into appropriate categories.....    | _____ |
| 7) Checked contact information with database.....    | _____ |
| 8) Added/corrected database contact information..... | _____ |
| 9) Log in disk/USB drive with entries .....          | _____ |
| 9A) All digital photos are named properly.....       | _____ |