

2018 Albany Visitors Association
Photography Contest Entry Form

Please Print

NAME: _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **E-MAIL:** _____

SUBMITTED PHOTOS: _____ **DATE ENTERED:** _____

	<i>Title of Photo (example "Albany Sunrise")</i>	<i>Category Entered (example "Scenic")</i>	<i>Office Use Only</i>
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			
11			

FOR STAFF USE ONLY

Number of entries _____ at \$2.00 each is a total of \$_____

Paid:

- Cash
- Check Number _____

Notes:

Staff check list:

Staff Initials

- | | |
|--|-------|
| 1) Information complete | _____ |
| 2) Paid for entries..... | _____ |
| 3) Assigned entry numbers to each photo..... | _____ |
| 4) Added entry number to photo | _____ |
| 5) Sorted photos into appropriate categories..... | _____ |
| 6) Checked contact information with database..... | _____ |
| 7) Added/corrected database contact information..... | _____ |
| 8) Log in disk/USB drive with entries | _____ |
| 8 A) All digital photos are named properly..... | _____ |
| 9) Digital media returned to photographer..... | _____ |